



**North Carolina Department of Health and Human Services  
Division of Child Development and Early Education**

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Robert W. Kindsvatter  
Director

April 2015

Dear Parent,

The purpose of this letter is to tell you about important changes as it relates to the subsidized child care program. Over the past several years, our Department has been working with county Departments of Social Services on improving the integration of services that are provided at the local level. Our goal is to assure that families are served in a comprehensive way and that the state and counties are working together to make operational improvements, maximize the use of technology, and assure that our service delivery system is as efficient as possible.

In support of this effort, the Division of Child Development and Early Education (DCDEE) has begun work on the child care component of the larger DHHS case management system (NC FAST). This project will be designed to improve and streamline our application process, provide better case management capabilities across services and ultimately incorporate a new process for collecting and assuring time and attendance within the child care program.

As a result of these upcoming changes, DCDEE will discontinue utilization of the SEEK time and attendance system in May of this year. DCDEE has sent information to child care programs and local departments of social services about what is needed during this transition period. Note that your child care program will ask you to keep using your SEEK cards to swipe through April 30, 2015. After April 30, you will not need to use the SEEK card to participate in the subsidized child care program, and you may destroy and dispose of your SEEK card. However, you will need to continue to follow the procedures that your child's program has for recording attendance or for signing children in and out of care.

Note that this change does not impact the subsidized child care services that your family receives. Should you have any questions about this letter, please contact your local service agency for additional information.

Sincerely,

A handwritten signature in black ink that reads "Robert W. Kindsvatter".

Robert W. Kindsvatter

[www.ncdhhs.gov](http://www.ncdhhs.gov) • [www.ncchildcare.nc.gov](http://www.ncchildcare.nc.gov)

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