

To Child Care Providers, Partners and Stakeholders:

Phase-Out of DCDEE Print Publications

The Division of Child Development and Early Education is phasing out the sale of print publications. In the past, our Regulatory Services Section/Customer Service Unit sold the *Family Child Care Home (FCCH) Application Packet*, the *Child Care Center* and *FCCH Handbooks*, the *Child Care Law and Rulebooks for Centers and Homes*, and *Infant Toddler Foundations*. Except for the *FCCH Application Packet*, these items are posted on the Division's website, and in the future they will be available online only.

Effective Monday, March 11, 2013, we will no longer accept cash/check/money orders from walk-in customers. We will tell them how to access these materials online at no charge. The Customer Service Unit will continue to accept and fill publication orders received via mail until March 31. Starting April 1, 2013, if we receive a Regulatory Printed Materials Order Form via mail, the money will be mailed back to the customer with a letter explaining how to access the materials online.

The *FCCH Application Packet* will continue to be available only as printed material and will be provided at no charge, upon request.

The Regulatory Services Section will collect money only for Pre-Licensing Workshop Registration, with the goal of moving to an automated online payment system.

Here are the links to the online materials:

- *Child Care Center* and *FCCH Handbooks* -
http://ncchildcare.dhhs.state.nc.us/providers/pv_childcarehandbook.asp
- *Child Care Law (Chapter 110 General Statutes)*, *Child Care Rules (Chapter 9)*, and *Requirements for Family Child Care Homes* -
<http://nrckids.org/STATES/NC/northcarolina.htm>
- *Infant Toddler Foundations* -
http://ncchildcare.dhhs.state.nc.us/providers/pv_infant_toddler_foundations.asp