

Instructions to Calculate Subsidy Payment

Subsidy Payment for Current Star Rated License

1. Select county, type of facility and current star rated license.
2. First column **Weekly On-Time Rates** - enter your weekly rates. (Weekly On-Time Rates are the private pay rates charged to private paying parents.)
3. Second column **Weekly Early Rates** – if applicable, enter the discounted rates charged to parents who pay early.
Note: When both the Weekly On-Time Rates and Weekly Early Rates are entered, the calculator will only use the Weekly Early Rates to determine your subsidy payment.
4. Third column **No. of Children**- enter the number of children for each applicable age group.
5. Select **Submit**. The calculator will automatically fill in data for the remaining columns.
 - **Weekly Early Rates Plus 10%** (The subsidy rate will not be more than 10% above the provider's discounted early payment rate and can not exceed the applicable market rate or the on-time rate.)
 - **Applicable Weekly Rate X 4.333** to determine monthly payment.
 - **Applicable Star Market Rate** – the applicable market rate for the specific county, star level and age group.
 - **Actual Monthly Subsidy Payment Rate** – the monthly payment rate per child which is the private pay rate or the market rate, whichever is less.
 - **Total Monthly Subsidy Payment Rate** – the total subsidy payment for the number of children in each age group.
 - **Total Payment** – the total monthly subsidy payment received for all children.
6. Print chart in order to save information.

Subsidy Payment for Proposed Star Rated License

1. Rated License – select the proposed star rated license.
2. Select **Submit**. The calculator will update the above columns listed in number 5.
3. Print chart in order to save information. You can now compare the two charts to determine any changes in the subsidy payment for each age group.

If you need assistance, contact staff in the Division's Subsidy Services Section at webmasterdcd@ncmail.net.